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**Assessment of the Openness of State Archives**

Country: **Moldova**

Archival Institution: **National Archive of the Republic of Moldova (ANRM)**

Evaluator: **Igor Casu, Center for Study of Totalitarian Regimes and Cold War,  
State University of Moldova, Historian**

The project was funded by the [Open Society Institute Budapest Foundation \(OSI\)](#) and has been implemented by a Georgia-based civil society organization [Institute for Development of Freedom of Information \(IDFI\)](#)

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## Methodology for Evaluation of Openness of State Archives (OSA)

### Introduction

The public has the right of access to archives of public bodies. Openness of archives is not only an issue related to interests of historians or specialists, but an issue of access to information, which in itself is a human right. The OSA Methodology is envisioned to be universal with the goal of assessing the standards of access to archives, identifying the strengths and weaknesses of the legal frameworks and their enforcement firstly in post-soviet space and then around the globe.

### Structure and Logic

The Methodology is composed of 88 indicators, each of which granted different weight and index of social importance.

The Methodology covers all the major components of openness of state archives: from the legislative framework, to access to archival files in the reading room and via online sources, and freedom of access to archival files/records and relevant databases (online sources, catalogues, inventories, etc.).

The selection of indicators for the Methodology was largely based on the principles of access to archives adopted by the International Council on Archives (ICA) that elaborated the following general principles:

- Archives and archivists should promote the widest possible access to archival materials and provide an impartial service to all users.
- Archives and archivists should respect both access to information and privacy, and act within the boundaries of relevant legislation.
- Institutions holding the archival fonds ensure that restrictions on access are clear and of stated duration, are based on pertinent legislation, acknowledge the right of privacy, and respect the rights of owners of private materials.
- The access rules apply equally to all individuals without discrimination. When a closed file is reviewed and access to it is granted to a member of the general public, the file is available to all other members of the public under the same terms and conditions.

Various best practices were also reviewed: the analytical report „Open Access to KGB Archives: Ukraine’s Experience for Eastern Partnership Countries” („Открытый доступ к архивам КГБ: Украинский опыт для стран восточного партнерства“), a guide-book „Right for the Truth“ („Право на правду“), as well as other best practices and adopted documents. We also analyzed all the archival and other relevant laws in each country to be evaluated.

The documents and standards mentioned above do not contain methodologies or indicators for evaluating archives; this we elaborated through cooperation with our partners. **The resulting methodology is unique by its essence.** All the indicators have been properly referenced.

During the indicator selection and elaboration process, an effort was made to ensure that our Methodology could be used for all state archives in the target states. The Methodology and its

indicators were elaborated with the active participation of the organizations and independent experts, who have the most expertise and experience in given area.

The indicators are divided into five groups (benchmark indicators) that represent the key characteristics of a well-functioning system of open access to the state archives in post-soviet countries. These groups are:

1. Homogeneity of the legislative framework:
  - 1.1 General archival legislation;
  - 1.2 Other legislation referring to FOI and archives;
  - 1.3 Archive services;
2. Website: Archive websites and distant and online services;
3. Reading room: Services and procedures for the researchers physically working in the archives.

### **Limitations**

Access to archives varies significantly by country. The OSA Methodology is intended to be applicable on a global scale, meaning that the indicators cannot be too specific and cannot cover all the possible variations and exceptions.

### **About the Project**

The Methodology has been developed within the framework of the project - [Enhancing Openness of State Archives in Former Soviet Republics](#).

The project was funded by the Open Society Institute Budapest Foundation (OSI) and has been implemented by a Georgia-based civil society organization [Institute for Development of Freedom of Information \(IDFI\)](#) on its initial stage together with the nine partner organizations or/and individual experts from each country in the Eurasian region covered by the project:

- Armenia - Hranush Kharatyan, [NGO „Hazarashen“ Armenian Center for Ethnological Studies](#), Researcher
- Azerbaijan – Eldar Zeynalov, Human Rights Center, Director, Journalist
- Belarus - Dmitriy Drozd, [Belarusian Documentation Center](#), Researcher
- Georgia: Anton Vatcharadze, [Institute for Development of Freedom of Information \(IDFI\)](#), Researcher
- Kazakhstan – Araylim Musagallieva, Eurasian National University, Professor
- Kyrgyzstan – Nurbek Toktakunov, [Partner Group „Precedent“](#), Director
- Moldova - Igor Casu, Center for Study of Totalitarian Regimes and Cold War, State University of Moldova, Historian
- Russia –Lawyer
- Ukraine – Ihor Chernichenko, [Kharkiv Human Rights protection Group](#), Historian
- Uzbekistan - Historian

In its initial stage, the project - [Enhancing Openness of State Archive in Former Soviet Republics](#) covers only the Eastern Partnership (EaP) Region, Russia, and some of the Central Asian states; however, we are planning to scale the methodology up to larger regions in the future. Due to a large number of archives in some countries (e.g. Russia, with 15 state archives on the federal level) not all the archives are evaluated in the above countries. We will continue to evaluate the archives that have not been evaluated at the first stage of the project in the future.

### **Scoring System**

Indicators included in the OSA Methodology are granted different weight and provided by index of social importance, which is measured by one of the four qualitative indicators (4, 3, 2 or 1). Such indexes will show the importance of the indicator and its influence on the openness of archives.

Each indicator can be evaluated by the interim score from 0 to 1 points, depending on the completeness of the answer, or the indicator cannot be applied to the given archive:

1. Gives a complete answer to the question - maximum 1 point.
2. Gives a high quality answer to the question - 0.75
3. Gives a medium quality answer to the question - 0.5
4. Gives a low quality answer to the question - 0.25
5. Does not answer the question – 0
6. The indicator cannot be applied to the given archive – (-)

The final score of each indicator is calculated by multiplying its interim score by its social importance index.

For instance, if the indicator's social importance index is 4 and its interim score is 0.75 points, the final score of the indicator will be 3.

With a total of 88 indicators, openness of a state archive is rated on the scale of 0 to 257. The points will be converted to percentages for easier understanding and visualization.

At the same time, we are keeping in mind that not all the indicators can be applied to each state archive we are assessing. For example, if we are assessing archives which do not contain any fonds or files on repressive state institutions, we will not deduct points for non-relevant indicators. In such cases, the final result and the percentage will be calculated based only on relevant indicators.

Each scoring component is evaluated separately.

This scoring system and the structure of the methodology allows us to represent the results in two ways:

1. **Results by Separate State Archives** – Each archive will be assessed with the relevant indicators. The results will be converted in percentages and the average result will be calculated.
2. **Country Overall Results and Rating** – The country overall results are represented using percentages (0-100%). Countries are then ranked by their overall results.

## Visualization

Visualizing the results of the assessment is crucial to the goal of the methodology. For this purpose, the overall points received by each country shall be shown graphically using the scale of 0-100%, divided into 4 quarters of a specific color:

- Low compliance with the OSA Standards – 0% to 25% (red)
- Average compliance with the OSA Standards – 26% to 50% (orange)
- Good compliance with the OSA Standards – 51% to 75% (yellow)
- Excellent compliance with the OSA Standards – 76% to 100% (green)

Visualizations will also include spider graphs depicting the countries' results by benchmark indicators and multi-colored bar graphs for comparing the countries' results in defined categories.

## Terminology

This methodology uses universally accepted archival terminology as well as a few terms of its own design, in order to make the key distinctions easier. This terminology was adopted and put online by the ICA ([see this link](#)). Because of the specifics of the post-soviet archives and in order to avoid misunderstanding in some of the terms, we made our glossary bilingual, in English and Russian.

1. **Archive(s)** – Refers to the archival institution, rather than the archival holding.  
1) An organization or place that collects, keeps and makes available for usage the records (archival documents). Also referred as archival repository. 2) Agency or program responsible for selecting, acquiring and preserving archives, making them available, and approving destruction of other records.  
**Архив(ы)** – Имеется в виду скорее архивное учреждение, чем массив архивных документов. 1) Архив может представлять собой организацию или место, где хранятся и доступны для пользования архивные документы. Так же называют архивохранилищем. 2) Архив может представлять собой организацию или компьютерную программу, которые обеспечивают отбор архивных документов на хранение, комплектование и обеспечение сохранности архивного фонда, предоставление доступа к архивным документам.
2. **National Archival Fonds** – Historically developed and constantly filled up set of the archival documents which are reflecting material and spiritual life of society, having historical, scientific, social, economic, political and cultural value and is subject to continuous storage.  
**Национальный Архивный Фонд** – Исторически сложившаяся и постоянно пополняемая совокупность архивных документов, отражающих материальную и духовную жизнь общества, имеющих историческое, научное, социальное, экономическое, политическое и культурное значение, подлежащих постоянному хранению.
3. **Archival fonds (record group)** – The entire body of records of an organization, family, or individual that have been created and accumulated as the result of an organic process reflecting the functions of the creator.  
**Архивный фонд** – Общая совокупность архивных документов, находящихся на хранении в архиве или другом документохранилище.

4. **File** – A record or group of records related by use or topic, typically housed in a folder.  
**Дело** – Архивный Документ или совокупность архивных документов, относящихся к одному вопросу или участку деятельности, помещенных в отдельную папку.
5. **Record** – Single document created or received by a person, family, or organization, public or private, in the conduct of their affairs that are preserved because of the enduring value contained in the information they contain or as evidence of the functions and responsibilities of their creator. In this methodology, it refers to the records that are exclusively paper-based (text on paper) and not electronic formats, photographs, motion pictures, videos, sound recordings and other that generally refers to an archival record.  
**Архивный документ** – Единый документ, созданный или полученный лицом, семьей или организацией, публичной или частной, в ведении своих дел, которые сохраняются из-за непреходящей ценности, содержащейся в содержащейся в них информации или в качестве доказательства функций и обязанностей их создателя. В этой методологии это относится к записям, которые являются исключительно бумажными (текст на бумаге), а не электронными форматами, фотографиями, кинофильмами, видеороликами, звукозаписью и другими, что обычно относится к архивной записи.
6. **Copy** – A document that arises as a result of the reproduction of the information of the record with the change or replacement of the medium, accurately reproducing the content, all or part of the external features of the record.  
**Копия документа** – Документ, возникший в результате воспроизведения информации архивного документа с изменением или заменой носителя, точно воспроизводящий содержание, все или часть внешних признаков архивного документа.
7. **Finding Aid** – A set of archival reference books and accounting documents (the list of the fonds, inventories, fonds reviews, catalogs, indexes, etc.) that provide a search for the information included in this fonds and accounting of its records.  
**Научно-справочный аппарат к архивному фонду** – Совокупность архивных справочников и учетных документов (лист фонда, описи, обзоры фонда, каталоги, указатели и т.д.), обеспечивающих поиск включенной в данный фонд информации и учет входящих в него архивных документов.
8. **Guide book** – A finding aid giving a general account of all or part of the holdings of one or several archives, and/or manuscript repositories. A guide is usually arranged by fonds, record/archive group, or collection and classes or series therein.  
**Путеводитель по фондам Архива** – Архивный справочник, содержащий в систематизированном порядке характеристики или краткие сведения об архивных фондах и предназначенный для ознакомления с его составом и содержанием. Справочник, содержащий общие сведения обо всех или части документов одного или нескольких архивов и/или хранилищ рукописей. Путеводитель обычно составлен в соответствии архивными фондами, архивными документами/группой документов, или коллекциями, подразделяющимися на классы или серии.
9. **Inventory** – Reference and accounting document containing a systematic list of files of the archive fonds, intended for disclosure of their content and accounting.  
**Опись** – Справочный и учетный документ, содержащий систематизированный перечень дел архивного фонда, предназначенный для раскрытия их содержания и учета.
10. **Access to the archive** – The right, opportunity or means of finding, using or approaching documents and/or information (or a system of archives). Access may also be affected by the physical state of the materials, or the need to conserve them.

- Доступ к архивным документам** - Предусмотренные нормативными актами право, возможность и средства поиска, использования документов архива или/и информации (или системы архивов). На доступ может также влиять физическое состояние материалов или необходимость их сохранности.
11. **Researcher** –Any physical person, domestic or a foreign citizen, who applied for the access to the Archive’s reading room or is using the data published by the Archive online for the scientific, personal or other purpose not prohibited by law.  
**Исследователь** –Любое физическое лицо, гражданин страны или иностранец, обратившийся за доступом в читальный зал Архива или использующий данные, опубликованные архивом онлайн в научных, личных и других, не запрещенных законом целях.
  12. **Usage of archival data** – Application of information of records in cultural, scientific, political, economic targets and for ensuring legitimate rights and the interests of citizens.  
**Использование архивных данных** - Применение информации архивных документов в культурных, научных, политических, экономических целях и для обеспечения законных прав и интересов граждан.
  13. **Social and legal notices from the Archive** – Documents issued by the archive of birth, death, marriage, divorce, repression, rehabilitation, reward, professional-technical, secondary and the higher education, academic degree, registration and the cancellation of registration of a citizen to a concrete address, change of name, surname and nationality e.t.c..  
**Социально-правовые уведомления из архива** – Документы выданные архивом о рождении, смерти, браке, разводе, репрессии, реабилитации, вознаграждении, образовании / ученой степени, регистрации / отмены регистрации гражданина по конкретному адресу, изменении имени, фамилии или гражданства и. т. д.
  14. **Property notices** – Documents issued by the archive confirming the property right.  
**Уведомления о собственности** –Документы, выданные архивом, подтверждающие право собственности.
  15. **Declassify** – To make records that have been restricted for reasons of national security accessible to individuals without security clearance.  
**Рассекретивать** – Снимать гриф секретности и связанные с ним ограничения в доступе к архивным документам.
  16. **Personally identifiable information** – Information that a) can be used on its own or with other information to identify, contact, or locate a single person, or b) to identify an individual in context.  
**Персональные данные**–Любая информация, которая а) может быть использована для идентификации того субъекта персональных данных, к которому она относится, либо б) которую возможно прямо или косвенно связать с субъектом персональных данных.
  17. **Day** – In the context of this methodology a day implies a working day.  
**День** – В контексте данной методологии, один рабочий день.
  18. **Repressive state institutions** – State institutions which implemented the repressive actions.  
**Система репрессивных органов** – Государственные учреждения которые проводили репрессивные действия.
  19. **FOI** – Freedom of Information/ Свобода Информации.

## Methodology Indicators

### 1.1 General archival legislation

| #     | Social Importance Index | Indicator                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Final Score                                  | Relevant Article from the Law (if applicable)                                                                                                                                                                                                                                              |
|-------|-------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.1.1 | 4                       | <p><b>Access to archival fonds (files and records) is granted equally to any researcher – both foreign and domestic citizens</b></p> <p>a) Yes - 1<br/>b) The Archive has unequal conditions of access with the advantage for the domestic citizens – 0.25</p>                                                                                                                                                                                                                                                                        | <p><b>Answer: a)</b><br/><b>Score: 4</b></p> | Articles 30 and 31 of the Law on the Archival Funds of the Republic of Moldova do not stipulate any discrimination between Moldovan citizens and foreign nationals as to the access to archives.                                                                                           |
| 1.1.2 | 4                       | <p><b>Access to the reading room is:</b></p> <p>a) Unrestricted, any researcher can use the reading room – 1<br/>b) The Archive limits access of researchers to the reading room based on the principle of equal treatment guaranteed by law – 0.5<br/>c) The Archive limits access of researchers to the reading room at its discretion and provides a written substantiation of this decision – 0.25<br/>d) The Archive limits access of researchers to the reading room at its discretion without providing substantiation – 0</p> | <p><b>Answer: a)</b><br/><b>Score: 4</b></p> | According to the Rules of Access to the Reading Rooms of the National Archive of the Republic of Moldova, chapter II, article 6, there are no restrictions to the Reading Rooms based on citizenship or other criteria.                                                                    |
| 1.1.3 | 4                       | <p><b>Access to the Archive reading room procedures:</b></p> <p>a) Domestic and foreign citizens enjoy equal rights to access the Archive reading room – 1<br/>b) In order to access the reading room, foreign citizens have to</p>                                                                                                                                                                                                                                                                                                   | <p><b>Answer: a)</b><br/><b>Score: 4</b></p> | Chapter II, article 6 of the Rules of Access to the Reading Room of the National Archive of the Republic of Moldova stipulates that Moldovan citizens can receive the order to inventories the next day and files in 5 days, but those outside the capital as well as foreign citizens can |



|       |   |                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                              |                                                                                                                                                                                                           |
|-------|---|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|       |   | <p>submit certain paperwork in addition to what is demanded from domestic citizens - 0.75</p> <p>c) According to the subordinate legal act, the waiting time to get access to the reading room for foreign citizens is longer, than for domestic ones - 0.5</p> <p>d) The Archive provides foreign citizens with unequal conditions of access to the reading room, by the principles mentioned in both <i>b</i> and <i>c</i> points of this section - 0</p> |                                              | <p>receive both in the one day.</p>                                                                                                                                                                       |
| 1.1.4 | 4 | <p><b>Upon turning down a request to access archival fonds and finding aid:</b></p> <p>a) The Archive provides a written substantiation – 1</p> <p>b) The Archive provides only with oral substantiation - 0.25</p> <p>c) The Archives does not provide any substantiation – 0</p>                                                                                                                                                                          | <p><b>Answer: b)</b><br/><b>Score: 1</b></p> | <p>Usually a researcher is provided with an oral substantiation when his/her request to access a fond/file is turned down.</p>                                                                            |
| 1.1.5 | 3 | <p><b>Do individuals with unserved or unacquitted conviction have access to the Archive:</b></p> <p>a) Yes – 1</p> <p>b) Only individuals with unserved or unacquitted conviction for serious crime or felony have restricted access to the Archive- 0.75</p> <p>c) No - 0</p>                                                                                                                                                                              | <p><b>Answer: a)</b><br/><b>Score: 3</b></p> | <p>There no restriction to the National Archives stipulated as to the individuals with unserved or unacquitted conviction in the Law on Archival Fonds or the Rules of Access to the National Archive</p> |
| 1.1.6 | 3 | <p><b>Differences in terms of access depends on whether the organization (e. g. university) is asking for access or an individual:</b></p> <p>a) No differences – 1</p> <p>b) The difference in terms of</p>                                                                                                                                                                                                                                                | <p><b>Answer: a)</b><br/><b>Score: 3</b></p> | <p>There are no differences in accessing the archival fonds based on whether the organization or an individual is asking for access</p>                                                                   |

|       |   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|-------|---|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|       |   | <p>access depends on whether it is a state body or an NGO – 0,5</p> <p>c) Different – 0</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 1.1.7 | 4 | <p><b>Access to archival fonds' records (originals or copies) only for getting insight in the reading room or website:</b></p> <p>a) is free of charge – 1</p> <p>b) is free of charge for digital copies, but paper copies require payment – 0,5</p> <p>c) is not free of charge – 0</p>                                                                                                                                                                                                                                                                    | <p><b>Answer: a)</b></p> <p><b>Score: 4</b></p> | <p>Access to the print version of the fonds' records on victims of the political repressions under Soviet regime is free of charge, including the access to the digital database containing the up to date list of files related to the victims of political repression transferred from former KGB archive. The access to the digital database however is not direct, but it is made on request to the chief custodian (based on the fact it is a new fond and its systematization is in process.</p> |
| 1.1.8 | 4 | <p><b>The Archive has the discretionary authority to refuse access to any file/fonds or finding aid (except for classified files or those containing legally protected personal information):</b></p> <p>a) The Archive grants access to any file or finding aid – 1</p> <p>b) The grounds for restricting access to files or finding aid are granted to the Archive by the law – 0.75</p> <p>c) The grounds for restricting access to files or finding aid are granted to the Archive by a subordinate legal act (order of the head of the archive) – 0</p> | <p><b>Answer: a)</b></p> <p><b>Score: 4</b></p> | <p>Law of the Archival Funds of the Republic of Moldova stipulates that any finding aid or a file/fonds is accessible to any citizen of Moldova or foreign nationals. In practice, the National Archive respects usually this stipulation.</p>                                                                                                                                                                                                                                                         |
| 1.1.9 | 2 | <p><b>The law or subordinate legal act list the restrictions to accessing the reading room or archival fonds/files and define the relevant terms (except for classified files or those containing legally protected personal information):</b></p> <p>a) Yes – 1</p> <p>b) No – 0</p>                                                                                                                                                                                                                                                                        | <p><b>Answer: b)</b></p> <p><b>Score: 0</b></p> | <p>No specific restrictions to accessing reading rooms or archival fonds/files is mentioned in the Law on the National Archival Fund of the Republic of Moldova or Rules for Accessing the Reading Rooms of the National Archive.</p>                                                                                                                                                                                                                                                                  |

|        |   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|--------|---|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.1.10 | 2 | <p><b>The Archive allows other public institutions, private organizations and citizens to use its files/records for exhibition or other purposes that do not endanger the physical condition of the files/records:</b></p> <ol style="list-style-type: none"> <li>1) The Archive allows other public institutions to use the originals and copies of its files/records.</li> <li>2) The Archive allows other public institutions to use only copies of its files/records.</li> <li>3) The Archive allows private organizations to use the originals and copies of its files/records.</li> <li>4) The Archive allows private organizations to use only copies of its files/records.</li> <li>5) The Archive allows natural persons to use the originals or copies of its files/records.</li> <li>6) The Archive allows natural persons to use only copies of its files/records. <ol style="list-style-type: none"> <li>a) The law or subordinate legal acts allow actions of all 6 categories – 1</li> <li>b) The law or subordinate legal acts allow only actions of the categories 1 - 4 – 0.75</li> <li>c) The law or subordinate legal acts only allow actions of the categories 1 - 2 – 0.5</li> <li>d) The law or subordinate legal acts do not allow any of the above actions – 0</li> </ol> </li> </ol> | <p><b>Answer: c)</b><br/><b>Score: 1</b></p> | <p>The Rules of the Using the Archival Funds of the Republic of Moldova, chapter IV, article 16 stipulates various archives can and should organize exhibitions with archival materials in order to inform the public. No stipulations are made about the use of original documents in exhibitions organized by other public or private institutions but in practice, they could be organized under the close supervision of the National Archive in this case.</p> |
| 1.1.11 | 3 | <p><b>Responsibility for the illegal usage of the personal data lies:</b></p> <ol style="list-style-type: none"> <li>a) Only upon the Researcher, who is using the personal data illegally - 1</li> <li>b) The Archivist and the Researcher, who is using the personal data illegally, share</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <p><b>Answer: a)</b><br/><b>Score: 3</b></p> | <p>There is no stipulation in the Law of Archival Funds or in the Rules of the Access to the Reading Rooms of the National Archive about the responsibility of usage of the personal data. In practice, the responsibility on the use personal data rests on the researchers.</p>                                                                                                                                                                                   |

|        |   |                                                                                                                                                                                                                                                                                                                                                                                                                    |                                      |                                                                                                                                                                                                                                                                                                                                                                                                |
|--------|---|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|        |   | the responsibility – 0.5<br>c) Only upon the Archivist - 0                                                                                                                                                                                                                                                                                                                                                         |                                      |                                                                                                                                                                                                                                                                                                                                                                                                |
| 1.1.12 | 2 | <b>Declassified fonds, files or records that have been already published (with accordance to the Law or subordinate legal act) may not be re-classified:</b><br><br>a) No - 1<br>b) Yes - 0                                                                                                                                                                                                                        | <b>Answer: b)</b><br><b>Score: 0</b> | There are no stipulations about re-classification in the Law or Rules, but due to political changes, the access to some files can be re-classified.                                                                                                                                                                                                                                            |
| 1.1.13 | 4 | <b>Declassified fonds, files, or records that have not been published may be re-classified:</b><br><br>a) May not be reclassified – 1<br>b) Can be re-classified, according to the law, if it is necessary to defend the fundamental human rights, freedoms and legal interests, for violated rights rehabilitation and to avoid causing harm to the human health and security – 0,5<br>c) May be reclassified – 0 | <b>Answer: b)</b><br><b>Score: 2</b> | There are no stipulations in the Law or the Rules about re-classification of the files not yet published but due to political changes, the access to some files can be re-classified.                                                                                                                                                                                                          |
| 1.1.14 | 4 | <b>Formerly classified fonds, files, or records cannot be destroyed:</b><br><br>a) Cannot be destroyed – 1<br>b) Can be destroyed – 0                                                                                                                                                                                                                                                                              | <b>Answer: b)</b><br><b>Score: 0</b> | According to the article 27 of the Law of the Archival Funds the materials contained in the National Archival Fond can be destroyed only on approval by the state institution in charge administration and supervision of archival fonds. No details about the category of the fonds classified or declassified. In practice, no fonds to my knowledge have been destroyed after 1991 at ANRM. |
| 1.1.15 | 4 | <b>Upon the termination of the statutory period, the archival fonds becomes declassified by the Archive itself, established committee or other authorized body:</b><br><br>a) Right away after the termination of the statutory                                                                                                                                                                                    | <b>Answer: a)</b><br><b>Score: 4</b> | The Law of the Archival Funds, article 34 stipulates that files marked 'Top Secret; and 'Secret' should be declassified respectively 25 years and 10 years after their creation. In practice, this is often not the case.                                                                                                                                                                      |

|        |   |                                                                                                                                                                                                                                                                                                                                                    |                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
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|        |   | <p>period - 1</p> <p>b) Based on the request of a citizen or a legal entity - 0.5</p>                                                                                                                                                                                                                                                              |                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 1.1.16 | 4 | <p><b>Classification of the fonds, files, or records after the termination of the statutory period:</b></p> <p>a) Cannot be prolonged - 1</p> <p>b) Can be prolonged on the special occasions defined by law - 0.5</p> <p>c) Can be prolonged according to the subordinate legal act (the order of the Director of the Archive or similar) – 0</p> | <p><b>Answer: a)</b></p> <p><b>Score: 4</b></p>    | <p>The Law of the Archival Funds does not stipulate the classification of the fonds after the termination of the statutory period, but in practice it can be prolonged.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 1.1.17 | 1 | <p><b>National legislation doesn't recognize the concept of 'Secret Archives' or 'Secret fonds', without making available for researchers information about them and the finding aid:</b></p> <p>a) No – 1</p> <p>b) Yes – 0</p>                                                                                                                   | <p><b>Answer: a)</b></p> <p><b>Score: 1</b></p>    | <p>There are no specifications in the Law or Rules about the 'Secret fonds/archives'. But there are stipulations to the state secret in the Law on the State Secrets. More exactly, in the article 7 there is a long list of what information constitutes state secret. Among them are the names of the persons related in some way or another to state security, intelligence or counterintelligence services both in the present and in the past. As far as I know, before the beginning of the transfer of files of the former KGB to ANRM in 2010, the later did not contain fonds considered sensitive to national security, i.e. secret ones, except the fond of Chisinau City Hall Council for 1944-1953 (see explanation bellow at 1.2.7).</p> |
| 1.1.18 | 3 | <p><b>It is inadmissible by law to hide the existence of classified records:</b></p> <p>a) Yes – 1</p> <p>b) The law does not contain a relevant provision – 0.75</p> <p>c) Admissible, according to the level of access – 0.5</p> <p>d) No – 0</p>                                                                                                | <p><b>Answer: b)</b></p> <p><b>Score: 2.25</b></p> | <p>The Law of the Archival Funds does not contain a specific provision in this sense.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 1.1.19 | 2 | <p><b>The Archive provides social and legal</b></p>                                                                                                                                                                                                                                                                                                | <p><b>Answer: a)</b></p>                           | <p>The Law on the Rehabilitation of</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |

|        |   |                                                                                                                                                                                                                                                                                                                                                                                                         |                                |                                                                                                                                                                                                                                                                                                                                              |
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|        |   | <p><b>notices from the records included in the fonds of the repressive state institutions:</b></p> <p>a) Provides for everyone - 1<br/> b) Provides only to the relevant individual, his / her lawful representative or a relative – 0.75<br/> c) Provides for everyone, but using restrictions (e. g. only from the cases of those, who have been rehabilitated) – 0.5<br/> d) Doesn't provide – 0</p> | <b>Score: 2</b>                | Victims of Communist Totalitarian Regime provides access to records of the repressive state institutions not only related to victims, but also to perpetrators. However, the access to perpetrator's files is restricted because the National Archive has not received yet the files of the perpetrators from the Archive of the former KGB. |
| 1.1.20 | 4 | <p><b>Files and records of the repressive state institution's fonds are accessible in the reading room for any researcher:</b></p> <p>a) Yes – 1<br/> b) No – 0</p>                                                                                                                                                                                                                                     | <b>Answer: a)<br/>Score: 4</b> | No restrictions exist, according to Law or in practice.                                                                                                                                                                                                                                                                                      |
| 1.1.21 | 4 | <p><b>The law prohibits classifying of fonds (neither full, nor partial), files, or records held by the repressive state institutions:</b></p> <p>a) Prohibited by law – 1<br/> b) Prohibited by a subordinate legal act – 0.75<br/> c) There is no information on this in the law or subordinate legal acts - 0.25<br/> d) Allowed by law or subordinate legal act – 0</p>                             | <b>Answer: c)<br/>Score: 1</b> | No provision in the Law, Rules or other additional legal acts about this issue. But in practice this did not happen after 2009                                                                                                                                                                                                               |
| 1.1.22 | 1 | <p><b>After attaching a file or record to the archive fonds, a natural or legal person is obligated to transfer this file or record to the archive or other entity authorized to store the national archive fonds:</b></p> <p>a) Is not obligated if it meets the terms of storage – 1<br/> b) Is obligated – 0.25</p>                                                                                  | <b>Answer: a)<br/>Score: 1</b> | Article 25 of the Law of the Archival Fonds states that "In case a judicial or physical person does not meet the conditions of preserving the archival materials of national importance, the State Archival Service can demand its transfer to a state archive upon the decision of the court".                                              |
| 1.1.23 | 2 | <b>The legislation recognizes the</b>                                                                                                                                                                                                                                                                                                                                                                   | <b>Answer: a)</b>              | article 7 of the Law of the Archival                                                                                                                                                                                                                                                                                                         |

|                                                                                                                                                                                                                                      |  |                                                                                                                                                                                                                                                                              |                 |                                  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|----------------------------------|
|                                                                                                                                                                                                                                      |  | <p><b>existence of private archives and provides the protection and autonomous management of their records:</b></p> <p>a) Recognizes, but does not have control over their activity – 1</p> <p>b) Recognizes, but has control over their activity – 0,5</p> <p>c) No – 0</p> | <b>Score: 2</b> | Funds of the Republic of Moldova |
| <p>Maximum amount of points to receive in benchmark indicator group N1.1: <b>72</b></p> <p>Amount of points relevant to the current archive: <b>72</b></p> <p>Received points: <b>58.25</b></p> <p>Percentage (%): <b>80.90%</b></p> |  |                                                                                                                                                                                                                                                                              |                 |                                  |

**1.2 Other legislation in the country related to the freedom of information and archives [Law on Personal Data Protection and other similar legislative acts]**

| #     | Social Importance Index | Indicator                                                                                                                                                                                                                                                                                                                                                    | Final Score                                       | Relevant Article of the Law (if applicable)                                                                                                                                                                    |
|-------|-------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.2.1 | 4                       | <p><b>It is forbidden to classify as a state secret a file or a record that has information about the violation or restriction of human fundamental rights, freedoms and legitimate interests, or about obstruction of rehabilitation of these rights, as well as harm to human health and security:</b></p> <p>a) Yes – 1</p> <p>b) No – 0</p>              | <p><b>Answer: a)</b></p> <p><b>Score: 4</b></p>   | The article 8 of the Law on the State Secret of the Republic of Moldova stipulates that all information related to the violation of human rights and liberties of the citizens cannot constitute state secret. |
| 1.2.2 | 3                       | <p><b>Access to records containing personal data, personal or/and family secrets, data about private life or containing threats to the person's security since the moment of their creation is granted after a period of:</b></p> <p>a) 50 years or less – 1</p> <p>b) 51-74 years – 0.75</p> <p>c) 75-99 years – 0.5</p> <p>d) 100 years or more – 0.25</p> | <p><b>Answer: c)</b></p> <p><b>Score: 1.5</b></p> | Article 36 of the Law on Archival Funds of the Republic of Moldova stipulates that the files containing personal data can be accessed only 75 years after they have been created.                              |
| 1.2.3 | 3                       | <b>A period of time since the individual's</b>                                                                                                                                                                                                                                                                                                               | <b>Answer: a)</b>                                 | Article 11 Point 4 of the Law on the                                                                                                                                                                           |

|       |   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                  |                                                                                                                                                                                                                                                                                                                                                                                                                       |
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|       |   | <p><b>death, after which access to the records containing his/her personal data, including personal or/and family secret data about private life or containing threats to the person's security, is granted after:</b></p> <p>a) 30 years or less - 1<br/>b) 31-50 years - 0.5<br/>c) 50 more than 50 years - 0</p>                                                                                                                                                                                                                                                    | <b>Score: 3</b>                  | <p>protection of personal data stipulates that personal/family data about private life after the death of the person is allowed only upon the approval of the heirs and that is extended in case of the victims of the political repressions. In practice however, historians, journalists etc. have access to files of the victims of the political repressions that are in the custody of the National Archive.</p> |
| 1.2.4 | 3 | <p><b>Information containing personal data, including personal or/and family secret, will be made publicly available before the legally defined period in case of death of this person, if this information is going to be used for historical, statistical, or other scientific research purposes:</b></p> <p>a) The information is declassified and made available – 1<br/>b) The information is declassified and made available only upon approval of a legal heir – 0.5<br/>c) The information remains classified until the expiration of the legal period – 0</p> | <b>Answer: b)<br/>Score: 1.5</b> | <p>According to the article 5, Point 4 of the Law on the Protection of Personal Data of the Republic of Moldova information containing personal data can be made public before the legally defined period in case of death of this person only upon approval of the legal heir.</p>                                                                                                                                   |
| 1.2.5 | 2 | <p><b>Usage of records containing personal data, including personal or/and family secret that is subject to wide public interest is allowed for historical, statistical, or scientific purposes if the person cannot be identified:</b></p> <p>a) Yes – 1<br/>b) No – 0</p>                                                                                                                                                                                                                                                                                            | <b>Answer: a)<br/>Score: 2</b>   | <p>Article 5, part of the Law on the Protection of Personal Data of the Republic of Moldova exception from the personal data protection is made in cases when information is used for historic or scientific goal, but in this case the anonymity of the person should be kept for all over the process.</p>                                                                                                          |
| 1.2.6 | 2 | <p><b>Files containing personal data, including personal or/and family secret, of an individual applying for an elective office (in the representative institutions) or has been appointed on a political or state-political position does not constitute</b></p>                                                                                                                                                                                                                                                                                                      | <b>Answer: a)<br/>Score: 2</b>   | <p>Article 5, part d and e of the Law on the Protection of Personal Data of the Republic of Moldova stipulates that personal data does not constitute the object of personal data protection in cases when a person is a public servant. In</p>                                                                                                                                                                       |



|       |   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
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|       |   | <p><b>information with limited access, with the exception of certain information that is defined otherwise by law:</b></p> <ul style="list-style-type: none"> <li>a) Such information does not constitute information with limited access – 1</li> <li>b) Such information does not constitute information with limited access, but only upon consent of the individual – 0.5</li> <li>c) Such information constitutes information with limited access or relevant law doesn't foresee this principle – 0.25</li> </ul> |                                                 | <p>practice however, the Center for the protection of the personal data tried in 2010 to limit the access to personal data of the victims of political repression saying they were legally entitled to protect personal data of the victims asking for anonymization of the those files before being used by historians.</p>                                                                                                                                                                                                                                  |
| 1.2.7 | 3 | <p><b>The Archive is obligated to provide a written reasoning and legal substantiation for its decision to refuse to provide a record, including personal or/and family secret, containing personal data:</b></p> <ul style="list-style-type: none"> <li>a) Is obligated – 1</li> <li>b) Can provide an oral explanation – 0.25</li> <li>c) Is not obligated – 0</li> </ul>                                                                                                                                             | <p><b>Answer: b)</b><br/><b>Score: 0.75</b></p> | <p>The Archive is not obliged to provide an oral or written reasoning and legal substantiation for its decision to refuse to provide a record containing personal/family secrets, but in practice, they offer an oral explanation. For instance, for accessing minutes of the Chisinau City Hall Council for 1944-1953 years the National Archive request the researcher to get permission from the Chisinau City Hall based on the ground that these files contain sensitive personal data, more exactly related to mass adoption of orphans after WWII.</p> |
| 1.2.8 | 4 | <p><b>The Law on Personal Data Protection does not apply to the archives or fonds of repressive state institutions:</b></p> <ul style="list-style-type: none"> <li>a) Does not apply – 1</li> <li>b) The law does not contain a relevant provision – 0.25</li> <li>c) Applies – 0</li> </ul>                                                                                                                                                                                                                            | <p><b>Answer: b)</b><br/><b>Score: 1</b></p>    | <p>There is a contradiction on legislative level: the Law on the Rehabilitation of Victims of Political Repression stipulates a large definition of the victims of totalitarian regimes, including those sent to prison for not paying taxes or grain requisitions, but the Law on the protection of personal data and the Center for the protection of personal data are restrictive in terms of accessing personal data of the victims. In practice however after 2010, there are no restrictions to archival fonds related to</p>                          |

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|                                                                                  |  |  |  | repressive state institutions. |
| Maximum amount of points to receive in benchmark indicator group N1.2: <b>24</b> |  |  |  |                                |
| Amount of points relevant to the current archive: <b>24</b>                      |  |  |  |                                |
| Received points: <b>15.75</b>                                                    |  |  |  |                                |
| Percentage (%): <b>65.63%</b>                                                    |  |  |  |                                |

### 1.3 Archive services

| #     | Social Importance Index | Indicator                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Final Score                                    | Relevant Article of the Law (if applicable)                                                                                                                                                                                                                                                                                                                                        |
|-------|-------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.3.1 | 3                       | <p><b>The following is defined by the law or subordinate legal acts:</b></p> <ol style="list-style-type: none"> <li>1) Types of service provided by the Archive</li> <li>2) Fees assigned to the archival services and their standard timeframes;</li> <li>3) Fees set for archival services provided in accelerated timeframes;</li> <li>4) Rules for paying the above fees;</li> <li>5) Terms for paying the above fees.</li> </ol> <ol style="list-style-type: none"> <li>a) Law or subordinate legal acts include all 5 categories – 1</li> <li>b) Law or subordinate legal acts include only categories 3-4 – 0.75</li> <li>c) Law or subordinate legal acts include only categories 1-2 – 0.5</li> <li>d) Law or subordinate legal acts do not include any of the above – 0</li> </ol> | <p><b>Answer: c)</b><br/><b>Score: 1.5</b></p> | <p>The fees for archival services are specified in the Decision 627 of the Government of the Republic of Moldova from July 12, 2010. Any Moldovan citizen or foreign national can photocopy with his/her own camera a file for 10 MDL or 50 euro cents or order photocopying by the Archive's personnel for 0.3 MDL per page (or 70 pages for 1 euro).</p>                         |
| 1.3.2 | 3                       | <p><b>The main services provided by the Archive are:</b></p> <ol style="list-style-type: none"> <li>1) Collection of files under a specific thematic query.</li> <li>2) Answering non-standard thematic queries on specific facts, events or records.</li> <li>3) Preparation and delivery of social-legal notices.</li> <li>4) Providing services to the researchers in the reading room.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                        | <p><b>Answer: a)</b><br/><b>Score: 3</b></p>   | <p>See more the Rules of [creating] the State Archival Fond of the Republic of Moldova.<br/> <a href="https://docplayer.net/38528468-Ghidul-arhivelor-din-republica-moldova.html">https://docplayer.net/38528468-Ghidul-arhivelor-din-republica-moldova.html</a>;<br/> <a href="http://www.arhiva.gov.md/istoricul-arhivelor">http://www.arhiva.gov.md/istoricul-arhivelor</a></p> |

|       |   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
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|       |   | <p>5) Temporary storage of files belonging to organizations / institutions.</p> <p>6) Arranging finding aids for the records belonging to organizations / institutions.</p> <p>7) Restoration of files/records.</p> <p>a) The Archive provides all 7 and other types of services – 1</p> <p>b) The Archive provides 5-6 of the above service types – 0.75</p> <p>c) The Archive provides 3-4 of the above service types – 0.5</p> <p>d) The Archive provides 1-2 of the above service types – 0.25</p> <p>e) The Archive does not provide any of the above services – 0</p> |                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 1.3.3 | 2 | <p><b>The standard time for issuing notices is:</b></p> <p>a) 3-5 working days – 1</p> <p>b) 6-10 working days – 0.5</p> <p>c) 11 or more working days – 0.25</p>                                                                                                                                                                                                                                                                                                                                                                                                           | <p><b>Answer: a)</b><br/><b>Score: 2</b></p> | <p>Rules of accessing the Reading Room of ANRM, art. 5.1.</p>                                                                                                                                                                                                                                                                                                                                                                                        |
| 1.3.4 | 2 | <p><b>The cost of preparing and providing social-legal notices (apart from property notices) ordered by citizens (in a standard time limit) is:</b></p> <p>a) 0%-0.49% of the average wage<sup>1</sup> in the country – 1</p> <p>b) 0.5% - 1.49% – 0.75</p> <p>c) 1.5% and more – 0.25</p>                                                                                                                                                                                                                                                                                  | <p><b>Answer: a)</b><br/><b>Score: 2</b></p> | <p>Point 3, Art. 6 of the decision of Government of the Republic of Moldova no. 339 from March 23, 2005 stipulates that all certificates related to salaries, property rights, certificates for victims of political repression are free of charge.</p> <p><a href="http://lex.justice.md/viewdoc.php?action=view&amp;view=doc&amp;id=301192&amp;lang=1">http://lex.justice.md/viewdoc.php?action=view&amp;view=doc&amp;id=301192&amp;lang=1</a></p> |
| 1.3.5 | 2 | <p><b>The cost of preparing and delivering property notices ordered by citizens (in a standard time limit) is:</b></p> <p>a) 0%-1.99% of the average wage in the country – 1</p> <p>b) 2%-4.99% – 0.75</p>                                                                                                                                                                                                                                                                                                                                                                  | <p><b>Answer: a)</b><br/><b>Score: 2</b></p> | <p>Point 3, Art. 6 of the decision of Government of the Republic of Moldova no. 339 from March 23, 2005 stipulates that all certificates related to salaries, property rights, certificates for victims of political repression are free of charge.</p>                                                                                                                                                                                              |

<sup>1</sup> See official data from last year from the statistics bureau in the country or this [website](#).

|       |   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                      |                                                                                                                                                                                               |
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|       |   | c) 5% and more – 0.25                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                      | <a href="http://lex.justice.md/viewdoc.php?action=view&amp;view=doc&amp;id=301192&amp;lang=1">http://lex.justice.md/viewdoc.php?action=view&amp;view=doc&amp;id=301192&amp;lang=1</a>         |
| 1.3.6 | 3 | <p><b>Discounts defined by the law or subordinate legal acts on the provision of social-legal notices apply to:</b></p> <ol style="list-style-type: none"> <li>1) Persons with disabilities</li> <li>2) War veterans and persons with equal status;</li> <li>3) Internally displaced persons / refugees;</li> <li>4) Socially vulnerable;</li> <li>5) Rehabilitated victims of repressions</li> <li>6) University students;</li> <li>7) Pensioners.</li> </ol> <ol style="list-style-type: none"> <li>a) Discounts apply to all 7 groups – 1</li> <li>b) Discounts apply to only 4-6 groups – 0.75</li> <li>c) Discounts apply to only 2-3 groups – 0.5</li> <li>d) Discounts apply to only 1 group – 0.25</li> <li>e) The Archive does not offer any discounts – 0</li> </ol> | <b>Answer: a)</b><br><b>Score: 3</b> | No charges are at all for all categories.                                                                                                                                                     |
| 1.3.7 | 3 | <p><b>Discounts defined by the law or subordinate legal act on the provision of social-legal notices apply equally to the domestic and foreign citizens:</b></p> <ol style="list-style-type: none"> <li>a) Discounts apply equally – 1</li> <li>b) Discounts apply to only those foreign citizens who have a status of a student or a person with disabilities – 0.75</li> <li>c) Discounts apply to only those foreign citizens with temporary residence or work permits – 0.5</li> <li>d) Discounts do not apply to foreign citizens – 0</li> </ol>                                                                                                                                                                                                                          | <b>Answer: a)</b><br><b>Score: 3</b> | No charges are at all for all categories, no matter domestic or foreign citizens.<br>See Point 3, Art. 6 of the decision of Government of the Republic of Moldova no. 339 from March 23 2005. |
| 1.3.8 | 3 | <b>The prices of the archival services</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>Answer: a)</b>                    | The fees for archival services are                                                                                                                                                            |

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|                                                                                                                                                                                                                                      |  | <p><b>(both notices and the ones of the reading room) are equal for the domestic and foreign citizens:</b></p> <p>a) Yes – 1</p> <p>b) The prices are higher for the foreign citizens – 0</p> | <b>Score: 3</b> | specified in the Decision 627 of the Government of the Republic of Moldova from July 12, 2010. The fees are the same for domestic and foreign citizens. |
| <p>Maximum amount of points to receive in benchmark indicator group N1.3: <b>21</b></p> <p>Amount of points relevant to the current archive: <b>21</b></p> <p>Received points: <b>19.50</b></p> <p>Percentage (%): <b>92.86%</b></p> |  |                                                                                                                                                                                               |                 |                                                                                                                                                         |

## 2. Website

| #   | Social Importance Index | Indicator                                                                                                                                                                                                                                                                                             | Final Score                                        | Link                                                                                                                                                                                    |
|-----|-------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2.1 | 3                       | <p><b>The Archive has a multilingual website:</b></p> <p>a) The Archive has a website in the official state language as well as in English or Russian – 1</p> <p>b) The Archive website is available only in the official state language – 0.25</p> <p>c) The Archive does not have a website – 0</p> | <p><b>Answer: b)</b></p> <p><b>Score: 0.75</b></p> | <p><a href="http://arhiva.gov.md">http://arhiva.gov.md</a>;</p> <p>The web of the State Archival Service that contains a link to the National Archive, but it works intermittently.</p> |
| 2.2 | 3                       | <p><b>The Archive website contains archive related legislation:</b></p> <p>a) In the official state language and in English or Russian – 1</p> <p>b) Only in the official state language – 0.75</p> <p>c) The Archive website does not contain archive related legislation – 0</p>                    | <p><b>Answer: b)</b></p> <p><b>Score: 2.25</b></p> | <p><a href="http://arhiva.gov.md/legislatie">http://arhiva.gov.md/legislatie</a></p>                                                                                                    |
| 2.3 | 3                       | <p><b>The Archive website explains the types of services it offers (or it is possible to find answers in the FAQ section of the website):</b></p> <p>a) Information about services of the Archive is available in the official state language and</p>                                                 | <p><b>Answer: c)</b></p> <p><b>Score: 0</b></p>    |                                                                                                                                                                                         |

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|     |   | <p>in English – 1</p> <p>b) Information about services of the Archive is available only in the official state language – 0.75</p> <p>c) The Archive website does not provide such information – 0</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                 |                                                                                                |
| 2.4 | 3 | <p><b>The Archive website provides information about the access procedure for the researchers, working hours and working rules:</b></p> <p>a) In the official state language and in English – 1</p> <p>b) Only in the state language – 0.75</p> <p>c) The Archive website does not provide such information – 0</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <p><b>Answer: b)</b><br/><b>Score: 2.25</b></p> | <p>The information is offered on the website only in Romanian and it is not very detailed.</p> |
| 2.5 | 2 | <p><b>The Archive website contains a list of archival fonds (or a guide book) with the following key information:</b></p> <ol style="list-style-type: none"> <li>1. The name of the fonds;</li> <li>2. Chronological span of the fonds;</li> <li>3. Amount of information stored in the fonds (the number of records/ files or metric measure);</li> <li>4. Language(s) of the information stored in the fonds;</li> <li>5. Location of fonds;</li> <li>6. Description of the archival groups, which the archival fonds are divided into: a detailed description of the thematic or structural groups into which the archival fonds is organized;</li> <li>7. Status: classified/declassified.</li> </ol> <p>a) All 7 categories of information are present – 1</p> <p>b) Between 4 and 6 of the required categories of information are present – 0.75</p> <p>c) Only 2 or 3 of the required categories of information are</p> | <p><b>Answer: e)</b><br/><b>Score: 0</b></p>    | <p>There is no list of fonds offered on the website or at least a guide to the archive.</p>    |

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|     |   | <p>present – 0.5</p> <p>d) Only 1 required category of information is present – 0.25</p> <p>e) There is no list of the archival fonds - 0</p>                                                                                                                                                                                                                                                                                                         |                                              |  |
| 2.6 | 3 | <p><b>The Archive website provides the possibility to request and receive the documents of the finding aid online:</b></p> <p>a) The Finding aid documents are proactively available on the Archive website – 1</p> <p>b) It is possible to make a request for the finding aid documents and receive them online – 0.75</p> <p>c) The Archive website does not have an online request option – 0</p>                                                  | <p><b>Answer: c)</b><br/><b>Score: 0</b></p> |  |
| 2.7 | 3 | <p><b>The Archive website contains copies of inventories of archive fonds:</b></p> <p>a) 76-100% of fonds – 1</p> <p>b) 51-75% of fonds – 0.75</p> <p>c) 26-50% of fonds – 0.5</p> <p>d) 1-25% of fonds – 0.25</p> <p>e) Inventories of fonds are not available – 0</p>                                                                                                                                                                               | <p><b>Answer: e)</b><br/><b>Score: 0</b></p> |  |
| 2.8 | 3 | <p><b>The Archive website provides the ability to request and receive official legal documents (archive notices) online using the system of electronic document turnover in accordance with the legal norms and fees:</b></p> <p>a) It is possible to request as well as receive these documents – 1</p> <p>b) It is possible to either request or receive these documents – 0.75</p> <p>c) The Archive website does not provide this ability – 0</p> | <p><b>Answer: c)</b><br/><b>Score: 0</b></p> |  |
| 2.9 | 3 | <p><b>The Archive website provides the ability to request and receive scanned</b></p>                                                                                                                                                                                                                                                                                                                                                                 | <p><b>Answer: b)</b><br/><b>Score: 0</b></p> |  |

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|      |   | <p><b>records online according to the legal norms and fees:</b></p> <p>a) It is possible – 1<br/>b) It is not possible – 0</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                 |  |
| 2.10 | 3 | <p><b>The Archive is obliged by the law or the subordinate legal act to publish periodically the results of its ongoing work (reports) and other public information:</b></p> <p>a) Once every 6 months (apart from annual reports) – 1<br/>b) Annually – 0.75<br/>c) Once in a period of more than 1 year – 0.5<br/>d) The Archive does not publish such information – 0</p>                                                                                                                                                                                                                                                                                                                                                                                                                                        | <p><b>Answer: d)</b><br/><b>Score: 0</b></p>    |  |
| 2.11 | 3 | <p><b>The Archive is obligated by the law or the subordinate legal act to publish the following information on its website:</b></p> <p>1) A description of the structure and functions of the Archive.<br/>2) Annual reports.<br/>3) Information about the head of the Archive and other responsible persons.<br/>4) Information about the person (persons) responsible for ensuring access to the public information and their contact information.<br/>5) Information about the personnel of the Archive – list of employees and identities of the vacancy competitions winners.</p> <p>a) All 5 (or more) categories of information are available – 1<br/>b) Only 3-4 categories of information are available – 0.75<br/>c) Only 1-2 categories of information are available – 0.25<br/>d) None of the above</p> | <p><b>Answer: c)</b><br/><b>Score: 0.75</b></p> |  |



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|                                                                                                                                                                                                                             |   | information is available – 0                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                 |                                                                                                                                                                                                      |
| 2.12                                                                                                                                                                                                                        | 3 | <p><b>The Archive is obligated by the law or the subordinate legal act to publish the following public information on its website:</b></p> <ol style="list-style-type: none"> <li>1) Forms and samples of administrative complaints.</li> <li>2) Information on the rules of appeal.</li> <li>3) Information on the annual budget of the Archive.</li> <li>4) Information about the income received by the Archive through its archival services.</li> <li>5) Information about public procurement.</li> <li>6) Information about the Archive assets, including the transfer and use of property.</li> </ol> <ol style="list-style-type: none"> <li>a) All 6 (or more) categories of information are available – 1</li> <li>b) Only categories 1 through 3 are available – 0.5</li> <li>c) Only categories 1 through 2 are available – 0.25</li> <li>d) None of the above information is available – 0</li> </ol> | <p><b>Answer: c)</b><br/><b>Score: 0.75</b></p> | <p><a href="http://arhiva.gov.md/component/content/article/attachments/028_cerere-de-solicitare.jpg">http://arhiva.gov.md/component/content/article/attachments/028_cerere-de-solicitare.jpg</a></p> |
| <p>Maximum amount of points to receive in benchmark indicator group N2: <b>35</b><br/> Amount of points relevant to the current archive: <b>35</b><br/> Received points: <b>6.75</b><br/> Percentage (%): <b>19.29%</b></p> |   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                 |                                                                                                                                                                                                      |

### 3. Reading room

| #   | Social Importance Index | Indicator                                                                                                                                             | Final Score                          | Relevant Article of the Law (if applicable)                                                                                                                                |
|-----|-------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3.1 | 2                       | <b>In order to get access to the archive, the researchers need to provide only their ID card and filled out application or recommendation letter:</b> | <b>Answer: a)</b><br><b>Score: 2</b> | The Rules of Access to the Reading Rooms of the National Archive, Part I stipulates the conditions of access to the fonds and reading rooms. One needs to present a letter |

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|     |   | <p>a) It is prohibited to demand any other documents from researchers to grant them access to the reading room – 1</p> <p>b) The Archive requests additional documents from researchers to grant them access to the reading room – 0</p>                                                                                                 |                                              | from his/her institution or alternatively a personal letter and ID.                                                                                                                         |
| 3.2 | 4 | <p><b>Individuals can get remote access to the archive via e-mail (or special form on website):</b></p> <p>a) Yes – 1</p> <p>b) No – 0</p>                                                                                                                                                                                               | <p><b>Answer: b)</b><br/><b>Score: 0</b></p> |                                                                                                                                                                                             |
| 3.3 | 2 | <p><b>Foreign citizens are granted access to the Archive by the Archive on its own and not by another institution (e.g., the Ministry of Foreign Affairs):</b></p> <p>a) Are granted by the archive – 1</p> <p>b) Are granted by another institution – 0.25</p> <p>c) Foreign citizens do not have access to the Archive - 0</p>         | <p><b>Answer: a)</b><br/><b>Score: 2</b></p> | Art. 1.4 of the Rules of accessing Reading Room of ANRM.                                                                                                                                    |
| 3.4 | 4 | <p><b>Waiting time after requesting access as a researcher in the Archive is:</b></p> <p>a) Archive provides access in short order, the same day, after the confirmation of authenticity of the submitted documents – 1</p> <p>b) 1-2 working days – 0.75</p> <p>c) 3-5 working days – 0.5</p> <p>d) more than 5 working days – 0.25</p> | <p><b>Answer: a)</b><br/><b>Score: 4</b></p> | A local researcher gets access to the inventories the same day and gets files in 5 days. The foreign researchers gets both the same day (common practice, not defined in Rules or the Law). |
| 3.5 | 3 | <p><b>The number of weekly working hours of the Archive reading room is:</b></p> <p>a) more than 40 hours – 1</p> <p>b) 31-40 hours – 0.75</p> <p>c) 21-30 hours – 0.5</p>                                                                                                                                                               | <p><b>Answer: a)</b><br/><b>Score: 3</b></p> | <a href="http://arhiva.gov.md/index.php?option=com_content&amp;view=article&amp;id=29">http://arhiva.gov.md/index.php?option=com_content&amp;view=article&amp;id=29</a>                     |

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|      |   | d) 20 hours or less – 0.25                                                                                                                                                                                                                                                                                                                      |                                                  |                                                                                                                                                                                                                                                                                                                                          |
| 3.6  | 3 | <p><b>The number of days per year when the reading rooms are closed (excluding weekends and public holidays):</b></p> <p>a) 0-12 working days – 1<br/> b) 13-31 working days – 0.75<br/> c) more than 31 working days – 0.5</p>                                                                                                                 | <p><b>Answer: b)</b><br/> <b>Score: 2.25</b></p> | <p><a href="http://arhiva.gov.md/index.php?option=com_content&amp;view=article&amp;id=29">http://arhiva.gov.md/index.php?option=com_content&amp;view=article&amp;id=29</a>. The score 2.25 is based on the fact that usually 1-2 days before and 1-2 days after the holidays the reading room is working half day (common practice).</p> |
| 3.7  | 4 | <p><b>The Archive grants fully adapted environment for disabled people to work in the reading room:</b></p> <p>a) Yes – 1<br/> b) The Archive is partly adapted – 0,5<br/> c) No – 0</p>                                                                                                                                                        | <p><b>Answer: c)</b><br/> <b>Score: 0</b></p>    |                                                                                                                                                                                                                                                                                                                                          |
| 3.8  | 3 | <p><b>Rules of conduct for the researchers are available in the reading rooms in printed or electronic format:</b></p> <p>a) Available – 1<br/> b) Unavailable – 0</p>                                                                                                                                                                          | <p><b>Answer: a)</b><br/> <b>Score: 3</b></p>    |                                                                                                                                                                                                                                                                                                                                          |
| 3.9  | 3 | <p><b>In the reading room, the researchers sign a statement that they have read and agreed to follow the rules of conduct, ethics norms and archive legislation:</b></p> <p>a) The Archive provides the researchers with the relevant documentation to be read and signed – 1<br/> b) The reading room does not practice this procedure – 0</p> | <p><b>Answer: a)</b><br/> <b>Score: 3</b></p>    |                                                                                                                                                                                                                                                                                                                                          |
| 3.10 | 3 | <p><b>Contact information (phone number, e-mail) of the Archive regulatory body or the individual in charge is available in the reading room for submitting complaints:</b></p> <p>a) Available – 1<br/> b) Unavailable – 0</p>                                                                                                                 | <p><b>Answer: a)</b><br/> <b>Score: 3</b></p>    |                                                                                                                                                                                                                                                                                                                                          |

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| 3.11 | 4 | <p><b>Access to finding aid documents in the reading room is available:</b></p> <ul style="list-style-type: none"> <li>a) In short order if the online version exists, or in a reasonable time for a document (in a paper-based form) to be provided in the readers room – 1</li> <li>b) The following day – 0.5</li> <li>c) More than one day later – 0.25</li> </ul>                                                                                                                                                                                                                                     | <p><b>Answer: b)</b><br/><b>Score: 2</b></p> | <p>Some finding aids (guide of the Archive with the description of the fonds and inventories) are available in the reading room. The inventories are available on the next day, but in practice, they offer them on the spot.</p> |
| 3.12 | 4 | <p><b>Finding aid documents are available in an electronic searchable format in the reading room:</b></p> <ul style="list-style-type: none"> <li>a) 76-100% of finding aid documents are in electronic searchable format – 1</li> <li>b) 51-75% of finding aid documents are in electronic searchable format – 0.75</li> <li>c) 26-50% of finding aid documents are in electronic searchable format – 0.5</li> <li>d) Finding aid documents are available in electronic but scanned and unsearchable format – 0.25</li> <li>e) Finding aid documents are not available in electronic format – 0</li> </ul> | <p><b>Answer: e)</b><br/><b>Score: 0</b></p> |                                                                                                                                                                                                                                   |
| 3.13 | 1 | <p><b>The archivists share draft inventories of fonds with the researchers if the final versions are lacking (if this does not damage these documents):</b></p> <ul style="list-style-type: none"> <li>a) Yes – 1</li> <li>b) No – 0</li> </ul>                                                                                                                                                                                                                                                                                                                                                            | <p><b>Answer: a)</b><br/><b>Score: 1</b></p> |                                                                                                                                                                                                                                   |
| 3.14 | 4 | <p><b>The researchers can access the database of the scanned records in the reading room:</b></p> <ul style="list-style-type: none"> <li>a) All records that have already been scanned are available</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                            | <p><b>Answer: d)</b><br/><b>Score: 0</b></p> |                                                                                                                                                                                                                                   |

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|      |   | <p>for every researcher – 1</p> <p>b) After filling out a request form for a specific record, the archive processes the request and makes the record available for this specific researcher the same day – 0.75</p> <p>c) After filling out a request form for a specific record, the archive processes the request and makes the record available for this specific researcher the following day – 0.5</p> <p>d) There is no possibility to receive scanned records in the reading room – 0</p> |                                                 |                                                                                                                                              |
| 3.15 | 4 | <p><b>The Archive allows the uploading of already scanned records from the Archive server to an electronic data holder:</b></p> <p>a) Yes, it is free of charge, the researcher pays only for the service (e. g. a CD) - 1</p> <p>b) Available for a lower price than scanning - 0.5</p> <p>c) Available for the price of scanning – 0.25</p> <p>d) It is not possible - 0</p>                                                                                                                   | <p><b>Answer: d)</b><br/><b>Score: 0</b></p>    |                                                                                                                                              |
| 3.16 | 3 | <p><b>Waiting time after a researcher orders a record:</b></p> <p>a) 0-24 hours – 1</p> <p>b) 1-2 working days – 0.75</p> <p>c) 3-4 working days – 0.5</p> <p>d) more than 5 working days – 0.25</p>                                                                                                                                                                                                                                                                                             | <p><b>Answer: d)</b><br/><b>Score: 0.75</b></p> | <p>The standard time to wait for an order in 5 days, but researchers from outside capital and foreign nationals are served the same day.</p> |
| 3.17 | 3 | <p><b>Number of records a researcher can order simultaneously:</b></p> <p>a) more than 20 files – 1</p> <p>b) 11-20 files – 0.75</p> <p>c) 6-10 files – 0.5</p> <p>d) 1-5 files – 0.25</p>                                                                                                                                                                                                                                                                                                       | <p><b>Answer: d)</b><br/><b>Score: 0.75</b></p> | <p>One can order 5 files per day, but for 5 days in a row (25 at a time)</p>                                                                 |

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| 3.18 | 3 | <p><b>A researcher can make a onetime bulk order – a request of more files than is permitted, if they are contained in one collection or box:</b></p> <p>a) This option is available – 1<br/>b) This option is unavailable – 0</p>                                                                                                                                 | <p><b>Answer: b)</b><br/><b>Score: 0</b></p> |                                                                                                                                                                                                                 |
| 3.19 | 3 | <p><b>A researcher can submit online requests for the files that can be picked up in the reading room after a pre-determined period:</b></p> <p>a) This option is available – 1<br/>b) This option is unavailable – 0</p>                                                                                                                                          | <p><b>Answer: b)</b><br/><b>Score: 0</b></p> |                                                                                                                                                                                                                 |
| 3.20 | 2 | <p><b>The cost of copying<sup>2</sup> one page of a record (in a standard time limit) is:</b></p> <p>a) 0%-0.09% of the average wage in the country – 1<br/>b) 0.1% - 0.19% – 0.75<br/>c) 0.2% and more – 0.25</p>                                                                                                                                                 | <p><b>Answer: a)</b><br/><b>Score: 2</b></p> | <p>The cost of copying one file/delo with ones own camera is 10 MDL or 50 USD cents. Otherwise the archive is making the photocopying for the price 1 euro=70 pages. Art. 6.1 of the Rules of Reading Room.</p> |
| 3.21 | 2 | <p><b>The cost of copying<sup>3</sup> one photo (in a standard time limit) is:</b></p> <p>a) 0%-0.49% of the average wage in the country – 1<br/>b) 0.5%-1.49% – 0.75<br/>c) 1.5% and more – 0.25</p>                                                                                                                                                              | <p><b>Answer: a)</b><br/><b>Score: 2</b></p> |                                                                                                                                                                                                                 |
| 3.22 | 3 | <p><b>Discounts defined by the law or the subordinate legal act on the paid archival services in the reading room apply to:</b></p> <p>1) Persons with disabilities;<br/>2) War veterans and persons with similar status;<br/>3) Rehabilitated victims of repressions;<br/>4) Internally displaced individuals / refugees;<br/>5) Socially vulnerable persons;</p> | <p><b>Answer: a)</b><br/><b>Score: 3</b></p> |                                                                                                                                                                                                                 |

<sup>2</sup>If the prices of the copies of the documents of different periods of time differ significantly, the appraiser should take the average value.

<sup>3</sup>If prices of the copies made from negatives and postives differ, the appraiser should take the average value.

|      |   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                               |                                                                    |
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|      |   | <p>6) School students;<br/> 7) University students;<br/> 8) Pensioners;<br/> 9) Persons with academic degrees.</p> <p>a) Discounts apply to all 9 groups – 1<br/> b) Discounts apply only to 6-8 groups – 0.75<br/> c) Discounts apply only to 4-5 groups – 0.5<br/> d) Discounts apply only to 1-3 groups – 0.25<br/> e) The Archive does not offer any discounts – 0</p>                                                                                                                                                      |                                               |                                                                    |
| 3.23 | 3 | <p><b>Discounts defined by the law or the subordinate legal act on the paid archival services in the reading room apply equally to domestic and foreign citizens:</b></p> <p>a) Discounts apply equally – 1<br/> b) Discounts apply to only those foreign citizens, who have a status of a student, academic degree or a person with disabilities – 0.75<br/> c) Discounts apply to only those foreign citizens, who have a temporary residence or work permit – 0.5<br/> d) Discounts do not apply to foreign citizens – 0</p> | <p><b>Answer: d)</b><br/> <b>Score: 0</b></p> | Discounts do not apply to domestic or foreign citizens altogether. |
| 3.24 | 2 | <p><b>Researchers can use stationary computers in the Archive reading room:</b></p> <p>a) Yes – 1<br/> b) No – 0</p>                                                                                                                                                                                                                                                                                                                                                                                                            | <p><b>Answer: a)</b><br/> <b>Score: 2</b></p> |                                                                    |
| 3.25 | 2 | <p><b>Researchers are allowed to use their own electronic devices for processing and storing information (computers, tablets, flash drives, external hard drives) in the Archive reading room:</b></p> <p>a) Yes – 1</p>                                                                                                                                                                                                                                                                                                        | <p><b>Answer: a)</b><br/> <b>Score: 2</b></p> |                                                                    |

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|------|---|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|--|
|      |   | b) No – 0                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                      |  |
| 3.26 | 1 | <b>The Archive reading room has internet access:</b><br><br>a) Yes – 1<br>b) No – 0                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>Answer: b)</b><br><b>Score: 0</b> |  |
| 3.27 | 2 | <b>If the Archive has a microfilm collection a microfilm reader is available for use in the reading room:</b><br><br>a) The Archive offers a microfilm reader – 1<br>b) The Archive has a microfilm collection, but does not offer a microfilm reader – 0                                                                                                                                                                                                                                                                                                                                                                                              | <b>Answer: b)</b><br><b>Score: 0</b> |  |
| 3.28 | 2 | <b>Working conditions with the microfilms at the reading room:</b><br><br>1) The Archive offers the possibility to save the microfilm files in PDF format for free;<br>2) The Archive allows to take pictures from the microfilm files (screen);<br>3) The Archive allows to print the microfilm files for a fee;<br><br>a) The Archive offers all 3 services – 1<br>b) The Archive offers 1 or 2 services (where service N1 is necessarily included) – 0.75<br>c) The Archive offers both services N2 and N3 – 0.5<br>d) The Archive offers only 1 service N2 or service N3 – 0.25<br>e) The Archive does not offer any of the mentioned services – 0 | <b>Answer: e)</b><br><b>Score: 0</b> |  |
| 3.29 | 4 | <b>Photographing of records in the Archive reading room is allowed using the researcher's own copying devices (photo camera, cell phone, portable scanner):</b><br><br>a) Allowed and free of charge – 1                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Answer: b)</b><br><b>Score: 1</b> |  |



|      |   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                              |                                                                                                                                                                            |
|------|---|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|      |   | <ul style="list-style-type: none"> <li>b) Allowed but not free of charge – 0.25</li> <li>c) Photographing of records using the researcher’s own devices is prohibited – 0</li> </ul>                                                                                                                                                                                                                                                                                                                               |                                              |                                                                                                                                                                            |
| 3.30 | 2 | <p><b>After the copies of records are ordered a researcher has to wait for:</b></p> <ul style="list-style-type: none"> <li>a) 0-24 hours – 1</li> <li>b) 1-2 working days – 0.75</li> <li>c) 3-4 working days – 0.5</li> <li>d) 5 working days or more – 0.25</li> </ul>                                                                                                                                                                                                                                           | <p><b>Answer: c)</b><br/><b>Score: 1</b></p> | <p>Common practice. Art. 6.1. of Rules of Reading Room stipulates that the photocopies will be ready in due time depending on the technical possibilities of the ANRM.</p> |
| 3.31 | 2 | <p><b>Number of record copies a researcher can order simultaneously:</b></p> <ul style="list-style-type: none"> <li>a) Unlimited (within reasonable limits) – 1</li> <li>b) 51-100 scanned pages – 0.75</li> <li>c) 21-50 scanned pages – 0.5</li> <li>d) 1-20 scanned pages – 0.25</li> </ul>                                                                                                                                                                                                                     | <p><b>Answer: a)</b><br/><b>Score: 2</b></p> |                                                                                                                                                                            |
| 3.32 | 4 | <p><b>In case the archive refuses a researcher access to the damaged record or file:</b></p> <ul style="list-style-type: none"> <li>a) The Archive offers the researcher a scanned copy of the record or file – 1</li> <li>b) The Archive places the record or file in the list of ‘records to be restored’ and informs the researcher about the date of restoration – 0.75</li> <li>c) The Archive does not provide information about the condition of the record or the file and restoration date – 0</li> </ul> | <p><b>Answer: c)</b><br/><b>Score: 0</b></p> |                                                                                                                                                                            |
| 3.33 | 4 | <p><b>The Archive has a list of damaged records or files that cannot be provided and the researchers are informed about it beforehand:</b></p> <ul style="list-style-type: none"> <li>a) The Archive has such a list and provides it to the researchers – 1</li> </ul>                                                                                                                                                                                                                                             | <p><b>Answer: c)</b><br/><b>Score: 0</b></p> |                                                                                                                                                                            |

|      |   |                                                                                                                                                                                                                                                                               |                                              |  |
|------|---|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|--|
|      |   | <p>b) The Archive has such a list but does not provide it to the researchers – 0.5</p> <p>c) The Archive does not have such a list – 0</p>                                                                                                                                    |                                              |  |
| 3.34 | 4 | <p><b>The period of time defined by the subordinate legal act for the restoration of the damaged records or files is:</b></p> <p>a) 1 year or less - 1</p> <p>b) more than 1 year - 0.5</p> <p>c) Is not defined - 0</p>                                                      | <p><b>Answer: c)</b><br/><b>Score: 0</b></p> |  |
| 3.35 | 1 | <p><b>Individuals that are unable to visit the archive personally can hire a proxy researcher:</b></p> <p>a) The Archive has its own proxy researchers or can provide contacts of private proxy researchers – 1</p> <p>b) The Archive does not provide such a service – 0</p> | <p><b>Answer: b)</b><br/><b>Score: 0</b></p> |  |
| 3.36 | 1 | <p><b>In case if the answer to the previous question (N3.35) is positive:</b></p> <p>a) Individuals interested in using the archive remotely can select any proxy researcher they like – 1</p> <p>b) Proxy researchers are selected by the Archive – 0.25</p>                 | <p><b>Answer: a)</b><br/><b>Score: 1</b></p> |  |
| 3.37 | 4 | <p><b>Publication rights and terms:</b></p> <p>a) Publication of the archival records is free and the responsibility to mention the Archive lies with the author – 1</p> <p>b) Publication of archival records must be agreed with the Archive – 0.25</p>                     | <p><b>Answer: a)</b><br/><b>Score: 4</b></p> |  |

Maximum amount of points to receive in benchmark indicator group N3: 105

Amount of points relevant to the current archive: **105**

Received points: **46.75**

Percentage (%): **44.52%**

|                                                              |               |
|--------------------------------------------------------------|---------------|
| Maximum points to receive in all benchmark indicator groups: | <b>257</b>    |
| Maximum amount of points relevant to the current archive:    | <b>257</b>    |
| Overall received points:                                     | <b>147</b>    |
| Percentage of overall openness:                              | <b>57.20%</b> |

### Evaluator's Commentary:

The National Archive of the Republic of Moldova is the largest archive in Moldova containing documents dating back to Middle Ages, but the great bulk of the documents are dating from 1812 when the Tsarist Empire annexed Bessarabia. Thus, it covers mainly three historical periods: 1812-1917 – the Tsarist period; 1918-1940 – Bessarabia as part of modern Romanian national state; 1940-1941, 1944-1989/91 – the Soviet period; and Second World War, 1941-44: the Antonescu regime. The fonds contained in the National Archive of the Republic of Moldova are pertaining to various administrative organs of historical Bessarabia before 1940 and Soviet Moldavia after 1940/44, but also of Transnistria, the tiny territory on the left bank of Dniester River. Today a breakaway territory of Moldova, it was never a part of historical Principality of Moldavia (est. 1359) but populated by the large number of Romanian speaking population since Middle Ages (up to 1/3 in 20<sup>th</sup> century). Transnistria was included in the present day Moldova in 1940, representing half of the interwar territory of the interwar Moldavian Autonomous Soviet Socialist Republic, which was a part of Ukraine (1924-1940). This is why the Soviet period is represented in the fonds since 1917 (for Transnistria) up to 1991, i.e. the entire Soviet period. The main documents have been issued by various administrative, economic, social and cultural and educational institutions. Since 2010 when the Presidential Commission for Study and Evaluation of Communist Totalitarian regime in the Republic of Moldova was created the National Archive commenced to include in its fonds the files transferred from the Service of Information and Security, the former KGB of Moldavian SSR. This was a result of a compromise since the Presidential Commission did not enjoy the support of the majority of the Parliament to change the existing legislation, declassify all the files of the former KGB and create a public archive on Communist political police as was the case in Romania with the creation of CNSAS. Thus ANRM contains valuable information on the history of Soviet political and civil police in interwar Transnistria and postwar Bessarabia, including the mass famine of 1932-33 on the Left Bank, Great Terror of 1937-38 (protocols decisions to execute the so-called kulaks or other anti-Soviet elements). As a result of the activity of the 2010 Presidential Commission, more than 25,000 personal files of the victims of the political repression have been transferred from the special depository of the Ministry of Internal Affairs and the Service of Information and Security of the Republic of Moldova (former MVD and respectively, KGB of MSSR).

ANRM contains also a valuable fond related to Holocaust in Bessarabia and Transnistria during the Second World War, based on the activity of the postwar commission of MSSR that evaluated the human and material damages inflicted by the Romanian and German authorities on the territories of the present day Republic of Moldova.

A very important set of documents contained in the ANRM is the enormous quantity of letters sent to the government, ministries, departments and agencies from the early 1920s to the early 1990s. The letters are a crucial source for studying the everyday life and social history in the Soviet period.

The service in the Reading Room is less friendly than in AOSPRM and one can order only 5 files/delo per day. Nevertheless, foreign scholars can get the inventories and their first order the same day upon arrival and can make photocopies for 10 MDL or 50 euro cents a file/delo with their own camera.

Evaluator's Name and Surname: Igor Casu

Organization: Center for Study of Totalitarian Regimes and Cold War, State University of Moldova

Evaluation finished on: July 18, 2018

Signature:

A handwritten signature in black ink, appearing to be 'Igor Casu', written in a cursive style.